



ENTRY PACK

BRITISH SWIMMING CHAMPIONSHIPS 2024

2-7 APRIL

LONDON AQUATICS CENTRE



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KEY CONTACTS

British Swimming Contact

Abbie Roberts
British Swimming
SportPark, 3 Oakwood Drive
Loughborough
LE11 3QF
Abbie.Roberts@swimming.org

Venue Contact

London Aquatics Centre
Queen Elizabeth Olympic Park
London
E20 2ZQ
020 8536 3150
[Website](#)



Please see below guides for planning your trip to London:

[Venue accessibility information](#)

[Queen Elizabeth Olympic Park accessibility information](#)

[Accommodation near London Aquatics Centre](#)

[Getting to London Aquatics Centre](#)

KEY DATES AT A GLANCE

Entries Open	Monday 29 th January*
Entry Deadline	Tuesday 12 th March @17.00 Para MC events - Monday 11 th March @17.00
Training Date	Monday 1 st April
Team Leader Meeting	Monday 1 st April @18.00
Competition Dates	Tuesday 2 nd April – Sunday 7 th April

*Please note that the para-swimming invite list will be finalised following the Citi Para Swimming World Series inc British Para-Swimming Winter Meet which will take place from 1st – 4th February.



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ENTRY INFORMATION

1. Go to the [ONLINE ENTRY PAGE](#). Entries open **Monday 29th January 2024**.
2. Enter your membership number or surname in the box.
3. Providing you have a recent photograph in your [biog](#), a list with the events you have qualified in will appear ticked.
4. Untick any events which you do not wish to enter.
5. Payment is via debit or credit card; please follow the PayPal payment instructions. You do not need a PayPal account to do this. **Your entry will not be complete until you receive a confirmation of payment email from Paypal.**

GUIDE TO ENTERING ONLINE

GUIDELINES FOR UPLOADING PHOTOS



- The photo should be a clear head shot only.
- Crop the photo to a 4:3 ratio portrait size. An easy way to resize: is to right click on the photo and “Edit with Photos” using Microsoft Windows.

If the photo is deemed to be unsuitable (either on the grounds of poor quality or wrong identity) entry into the event may not be permitted.

All entries must be made via the online entry system from Monday 29th January.

ENTRY FEES

£16.00 per individual event.



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ENTRY CONFIRMATION

A list of processed entries is available on the [ONLINE ENTRY PAGE](#) and will be updated automatically.

Competitors are requested to check their entries carefully and inform the Entries Administrator immediately of any errors national.entries@swimming.org.

A draft programme will be available on the [ONLINE ENTRY PAGE](#) after 14th March 2024.

ENTRY DEADLINE

All entries must be made via the online entry system by no later than 17.00 on Tuesday 12th March.

Please note that for the 2024 Championships, no entries beyond the closing date will be accepted.

All invitations and acceptances for the Para MC events will be completed by 17.00 on Monday 11th March.

ACCREDITATION

All competitors, coaches, chaperones and support staff must have a valid accreditation to gain access to the event. Accreditation is non-transferable and must be worn at all times when inside the venue.

If the pass is forgotten, lost or mislaid, a replacement pass will be re-issued for a fee of £10.00 at the Sport Information Desk.

ATHLETES

Your accreditation will be sent to you by email in PDF format upon completion of your entry.

Please print and bring with you to the event where you can collect a pouch and lanyard from the Sport Information Desk.

The barcodes contain your membership number and will be scanned to check the details against the entry database.

If you are unable to find the accreditation link within the confirmation email, you can issue yourself a replacement [here](#).

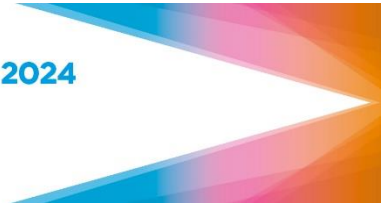
POOLSIDE PASSES

All coaches, chaperones and physiotherapists must have a valid photo to gain access to the pool deck. Applications for coach/chaperone passes will be charged at £26.00 per event. **A valid DBS check, coaching and safeguarding qualification is required. Coach pass applications are now open [here](#).**

Applicants are advised the online Disclosure & Barring Service process could take up to 1 month to complete. All applicants must be registered with an ASA affiliated club.



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All ASA clubs and license applicants will have to complete a DBS (CRB) application regardless of any previous check carried out through another organisation unless this has been registered with the DBS Update Service www.gov.uk/dbs-update-service.

If you hold a disclosure that has been registered with the DBS Update Service, and you have not yet given the ASA written consent to check the status, please submit your original disclosure certificate along with a completed consent form to dbs@swimming.org. Please also email dbs@swimming.org for a DBS Update Service Consent form.

PLEASE NOTE: It is the applicant's responsibility to ensure a DBS is in place and a pass has been purchased to attend the event. Under no circumstances will any person be allowed entry to the event without the relevant safeguarding checks in place and pass issued.

Please email britishevents@swimming.org if you have any queries.

Poolside passes will be sent to you by email in PDF format. Please print and bring with you to the event where you can collect a pouch and lanyard from the Sport Information Desk.

COMPETITOR INFORMATION

SCHEDULE AND CONDITIONS

The Schedule, Conditions and Consideration Times for British Swimming Championships 2024 are available on the British Swimming Website [here](#) under the Coaches tab. Please contact britishevents@swimming.org if you have any questions.

TRAINING

Open training will be available for all competitors on the 1st April from 08:00 – 20:00. Full details will be provided in the Confirmation Pack following the close of entries.

SESSION TIMES

Heats will start at 10:00 across all days.

Finals will start 19:00 across all days.

Estimated session finish times will be published in the draft programme (14th March) after the close of entries.

WARM UP AND SWIM DOWN

Warm up in the competition pool will begin 90 minutes prior to the start of the session and will end 15 minutes prior to the start of the session.



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Swim down will be in the training pool.

TRAINING BETWEEN SESSIONS

Only the training pool will be available between sessions.

TEAM LEADER MEETING

It is strongly recommended that a representative from all clubs with swimmers entered in this Meet should attend the Team Leader Meeting which will take place at **18:00 on Monday 1st April**, by Zoom – link to be included within the confirmation pack.

Non-attendance could result in swimmers being disadvantaged or not able to compete due to them or their coach not being aware of any changes required for the running of the competition.

Timelines for the finals sessions will be issued at the team leader meeting.

TICKETS

Tickets are available to purchase [here](#).

DOPING CONTROL

By entering this event, you/your child, consents to report to Doping Control if requested any time during this event. You also agree to abide by the British Swimming & UKAD Anti-Doping Rules. For further information, See Link: [Anti-Doping | British Swimming | British Swimming](#)

FILMING AND PHOTOGRAPHY

FILMING AND PHOTOGRAPHY POLICY

British Swimming are well aware of the wide range of devices including mobile telephones which have photographic and filming capabilities. This enables the capture of both static and moving images. It should be acknowledged that the majority of images taken within a British Swimming setting are appropriate and taken in good faith. However, images of children and adults can be misused, and sharing images widely without consent may betray a confidence or identify of a child or adult, which could present a risk of harm to that individual if common sense procedures are not followed.

Parents and carers of participants under the age of 18 who wish to take images are requested to focus on their own children as much as reasonably possible and to avoid including other children in images, particularly if those images are being shared with family and friends or through social media platforms. Whilst it is acknowledged that parents/carers wish to celebrate the achievements of their



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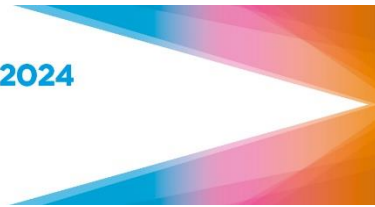


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own children when taking part in aquatic events, it should be recognised and respected that other parents/carers may not wish for their child’s image to be taken and shared in this way.

British Swimming encourage all spectators and participants at British Swimming events to make themselves familiar with the photography and filming arrangements for the event and be vigilant during that event.

British Swimming is committed to ensuring that all children who participate in British Swimming activities are able to take part in an enjoyable, safe environment and be safeguarded from harm. If you have any child safeguarding concerns at the event, please contact an Event Officer immediately to disclose your concerns.

EVENT PHOTOGRAPHY AND FILMING

This event **will be photographed and live streamed**. Static images will be displayed on the British Swimming website www.britishswimming.org. They will be used to promote the sport at this event and events in the future. Moving images may be displayed at the venue and via live stream at www.britishswimming.org. In addition, British Swimming may use these recordings and images for the purposes of education and training, swimmer analysis, promotion, performance, development and selection and event analysis.

In such instances where the event is being live streamed, it will not be possible to provide the option to refuse consent to filming and if there are any concerns, please speak to the Event Officer present. However if individuals wish to refuse consent to static photography, please complete the Photography Refusal of Consent Form below and return to British Swimming Events Department.

If you, as a Parent/Guardian/Carer, have concerns about your child being photographed/filmed, please refer to the relevant Home Nation guidance document: Wavepower the Swim England Child Safeguarding Policy and Procedures; YPlant the Swim Wales Child Protection Policy; Scottish Swimming Child Protection Policy. If you have any concerns in this area, please contact the Data Protection Officer.

PHOTOGRAPHY REFUSAL FORM

Name of Swimmer: _____

Membership Number: _____

Event: British Swimming Championships 2024

I refuse permission for the taking and/or publication of images of my child or myself by the event’s Official Photographer(s)

Signed _____ (Competitor/Parent/Carer)

Print Name: _____

Date: _____

Please return this form by email to: abbie.roberts@swimming.org



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