

To register for a Swim Portal account use the button on the club's website
(<http://www.newportswimmingclub.co.uk/>)

A group of swimmers, including children and adults, are in a swimming pool. They are wearing swim caps and goggles, and some are smiling at the camera. The water is clear blue.

Welcome to City of Newport Swimming & Water Polo Club

City of Newport Swimming & Water Polo Club


The City of Newport Swimming and Water Polo Club is a competitive swimming club which is affiliated to Swim Wales. Above all the club prides itself on providing a safe, enjoyable, stimulating and challenging environment for all swimmers whatever squad they attend.

“Challenges are the doorways to excellence”

**REGISTER FOR YOUR SWIM PORTAL
ACCOUNT (NEW MEMBERS & NEW
SEASON)**

Registration Links

Select required Programme/s



The Swim Portal that the club uses for communication and Meet entries, works on an annual season basis. The new season starts on the 1st of September. This season we will have a few options, please use the links below to select your program/s: -

- City of Newport Swimming 2018-19 - <http://www.active.com/water-sports/swimming-registrations/city-of-newport-swimming-19-2018>
- City of Newport Water Polo 2018-19 - <http://www.active.com/water-sports/swimming-registrations/city-of-newport-water-polo-19-2018>
- City of Newport Competitive Masters 2018-19 - <http://www.active.com/water-sports/swimming-registrations/city-of-newport-masters-19-2018>

This will make it easier to ensure members only receive the relevant club communications.

Members who are both swimmers and water polo players should select both programs.

After selecting the programme, click the register button or select register next to the swimmer's group. If adding a new season to your registration; use your existing log in details, and all your information will be copied over to the new program. You will need to select your swimmer's age group and their WASA number (if you don't currently have a WASA number input N/A when asked for it), confirmation of credit card details will also be required. If you need to update any of your details you will be able to do it at this stage.

Very Important.

Please do not register the same swimmer more than once. If you make an error or get into difficulty contact meets@newportswimmingclub.co.uk and we will help you out. Registering twice will create duplicate accounts which will create problems with your results listings/entry times. If you need to amend any of your details don't create a new account, you can either

Enter your email address, this will become your username and won't change even if you update your email address for communication purposes.



City of Newport Swimming & Waterpolo Club

UK English

Email Address

Next

OR

Sign in with

You will not be able to proceed with your registration unless you tick these boxes



City of Newport Swimming & Waterpolo Club

UK English 

Email Address

christian

You must accept our Terms of Use and acknowledge our Privacy Policy to use our services. Please review and provide your consent.

- ☐ I have read and agree to ACTIVE Network's [Terms of Use](#)
- ☐ I have read and agree to ACTIVE Network's [Your Privacy Rights](#)

Next



City of Newport Swimming & Waterpolo Club

UK English 

Email Address

christian



You must accept our Terms of Use and acknowledge our Privacy Policy to use our services. Please review and provide your consent.

- ☒ I have read and agree to ACTIVE Network's [Terms of Use](#)
- ☒ I have read and agree to ACTIVE Network's [Your Privacy Rights](#)

Next



City of Newport Swimming & Waterpolo Club

Problems Registering

Occasionally when registering for a Swim Portal account for the first time, an error message appears. This is due to a clash with your computer's cache. If you do receive a message stating there are no programmes available, then please follow this link and then try registering again.

Clear Browser Cache and Cookies:

http://activesupport.force.com/hytekswimming/articles/en_US/Article/How-Do-I-Clear-My-Cache-And-Cookies

If you need to change your username (login email address) use this link

Change Your Login Email Address:

http://activesupport.force.com/hytekswimming/articles/en_US/Article/Change-Your-Login-Email-Address

Adults please don't register yourselves unless you are a swimmer in Masters, registration of non swimmers at this point will only confuse the system. There is a section to input adults details later.

Only Click here if you are the swimmer otherwise click the above option.

cui.active.com

+

← → ↺ 🏠

🔒 cui.active.com/sports-reg/login?a=0925c884-a65e-4e14-9b46-8509cb78e74d

📖 ☆ ☰ ✎ 🔔 ⋮

WHO ARE YOU REGISTERING?

☒ Your child (or a child in your legal custody)

☐ Yourself

SWIMMER'S INFORMATION

* First name

* Last name

* Gender

☐ Male

☐ Female

* Date of birth

Enter as DD/MM/YYYY

Please input **your** information below

YOUR INFORMATION

* First name

* Last name

* Gender

☐ Male

☐ Female

* Date of birth

Why we ask for this

Enter as DD/MM/YYYY

* Email

jane.bloggs@hotmail.com

☐ You are this person's parent or legal guardian.


You must be the parent or legal guardian to register someone under 18 years old.By registering a child under 13, you are consenting to the collection of the child's information you are providing for the purposes of registration.

CONTINUE

Select the age of your swimmer, this list will alter depending on the age of the swimmer.
Then click “CONTINUE” at bottom left of the page.



City of Newport Swimming & Waterpolo Club

UK English 

CHOOSE PARTICIPANT

SELECT GROUP

COMPLETE FORM

CHECK OUT

CITY OF NEWPORT SWIMMING 2018/19

1 SEPTEMBER 2018 TO 31 AUGUST 2019

SELECT GROUP

Show: Eligible groups | [All groups](#)

☒ Swimmer aged 10 & Over (as of 01/04/19)
Ages 10 to 80

£0.01

[BACK](#)

[CONTINUE](#)

Fill in as much information as you can, as this will enable us to contact you if we need to. All fields marked with a * are compulsory and will need to be filled in before you can proceed. This is a long page (about 21 screens full), so make sure you scroll all the way to the bottom (after the additional purchases and waivers), and click continue to open the next page.

cui.active.com

+

← → ↺ 🏠 🔒

cui.active.com/sports-reg/login?a=0925c884-a65e-4e14-9b46-8509cb78e74d

📖 ☆ ☰ ✎ 🔔 ⋮

First name

Joe

Last name

Bloggs

Gender

Male

Date of birth

01/01/1990

Email address

joe.bloggs@hotmail.com

Sign Up for Free Newsletters

☒ **Active Offers**
Exclusive Deals & Discounts

☒ **Local Events**
Local Events Near You

☒ **Active Swimming**
Expert Swimming Advice

☒ **ACTIVEkids**
Kid-Focused Activities, Recipes, And More!

Home phone (Evening phone)

Ext.

Mobile phone

Business phone (Day phone)

Ext.

* Country

United Kingdom

* Address

Address line 2

* City

* County

Only leave these ticked if you really want the info as they send rather frequent newsletters.

Kid-Focused Activities, Recipes, And More!

Home phone (Evening phone) Ext.

Mobile phone

Business phone (Day phone) Ext.

* Country

* Address

Address line 2

* City

* County

* Postal code

ADD ANOTHER PARENT/GUARDIAN

ADD SECONDARY CONTACT

Click here to open contact information boxes for second parent / Guardian Please fill these in where possible (especially where one parent doesn't live with the swimmer).

SWIMMER'S INFORMATION

Gender Female

First name Jane

* Middle name

If you don't currently have a W.A.S.A. number insert N/A instead.

cui.active.com

cui.active.com/sports-reg/login?a=0925c884-a65e-4e14-9b46-8509cb78e74d

SWIMMER'S INFORMATION

Gender Female

First name Jane

* Middle name

☐ No middle Name

Last name Bloggs

* W.A.S.A. number

Date of birth 01/01/2002

Email address joe.bloggs@hotmail.com

* Home phone Ext.

Mobile phone

* Country

* Address

Address line 2

* City

* County

* Postal code

If you don't know this number it can be found by typing in your surname into <https://www.swimmingresults.org/individualbest/> and searching the list.

* Postal code NP20 6PC

* Emergency contact name 1 Grandad
Please list someone other than the child's parent/guardian.

* Emergency contact phone 1 01633456789 Ext.

Does the athlete have any special needs, medical conditions or require any accommodations? Asthma
If so, please list them here.

Please list current medications for athlete: inhaler
Please list medication name, dosage and administration times.

Please list the athlete's allergies, if any:

Doctor's name

Doctor's phone number Ext.

T-shirt size

Swimmer's name to be used for personalized clothing

Team directory

Do you want to be included in the team directory?
information that only other club members will have access to
☐ Yes. Include my contact information in the team directory

This will be used for reference if your swimmer represents the club at a gala where we provide clothing for participants.

Once you have read the waivers and signed, scroll down and click continue. Sometimes the continue button doesn't appear at first. If you are unable to scroll down to it, press the tab key and this will have the same result.

Click on the waiver to access the full description; the first two waivers are compulsory, the third waiver is a photographic consent form for media to be used by outside organizations, the fourth is a photographic consent form for media to be used by the club.

Team directory

Do you want to be included in the team directory?

☐ Yes. Include my contact information in the team directory

WAIVERS AND AGREEMENTS

Please read the following waivers and agreements carefully. They include releases of liability and waiver of legal rights, and deprive you of the ability to sue certain parties. By agreeing electronically, you acknowledge that you have both read and understood all text presented to you as part of the registration process.

☐ I agree to the [Active Agreement and Waiver](#)

☐ I agree to the [Data Protection](#)

☐ I agree to the [Photographic Images for Media Use consent form](#) (optional)

☐ I agree to the [Photographic Images for Club use consent form](#) (optional)

By entering my name below, I assert that I have reviewed and agree to all of the waivers and agreements I have selected above.

* Electronic signature

CONTINUE

Terms of Use

Copyright Policy

Your Privacy Rights

Security

Advertising

Cookie Preferences

ACTIVE

Type in Signature.

← → ↻ 🏠 | 🔒 cui.active.com/sports-reg/login?a=0925c884-a65e-4e14-9b46-8509cb78e74d | 📖 ☆ | ☰ ✎ 👤 ...

ORDER DETAILS

If you have more than one swimmer in the family click here to enter the remaining swimmers. All family members will appear on the same swim portal (if registered with the same email address).

CHECK OUT

PAYMENT OPTIONS

Please choose this option as it is required to set up your payment account. Then fill in your credit card details on the section that opens up.

☐ Pay £0.01 now

☐ Pay £0.00 now and then pay £0.01 manually



Wildcard Certificate

BILLING INFORMATION

Joe Bloggs
999 Letsbe Avenue
Newport, Gwent
NP20 6PC
United Kingdom
joe.bloggs@hotmail.com

[Make Changes](#)

ACCOUNT CREATION

An ACTIVE.com account enables you to save registration receipts, check out faster and more.

E-mail address joe.bloggs@hotmail.com

* Password

Must be six or more characters. Passwords are case-sensitive.

* Verify password

By clicking "COMPLETE" below, I agree to the ACTIVE Network [Terms of Use](#) and [Privacy Rights](#).

COMPLETE

This information will be used to allow you access to your swim portal which contains details of all your swimmers results and lists all future galas (allowing online entry).

If a pop up window opens, scroll to the bottom and click “No Thanks” as this is an invite to a premium rate membership which isn’t relevant.


The confirmation email will contain a link to your personal family swim portal.

cui.active.com

+

← → ↺ 🏠 🔒 cui.active.com/sports-reg/login?a=0925c884-a65e-4e14-9b46-8509cb78e74d

📖 ☆ ☰ ✎ 🔔 ⋮



Thank you! Your transaction is complete.

YOU WILL RECEIVE A CONFIRMATION EMAIL SHORTLY.

[Print](#)

ORDER DETAILS

Order date: 09 August 2016

ORDER ID: C-1GFZS50T

ITEMS	TOTAL
City of Newport Swimming & Waterpolo Club 2016/17 registration Athlete: Jane Bloggs Group: Regional Performance 2	£0.01
	Sub-total £0.01
	Total £0.01

If you have any questions about your order, please contact:

City of Newport Swimming & Waterpolo Club
Newport International Sports Village
Velodrome Way
Newport, Gwent NP19 4RA
United Kingdom

j.knight15@sky.com

[Print](#)

Swim Portal Guide.

Once you have logged in to your swim portal, you will see 4 tabs under the City of Newport Swimming & Water polo Club heading:-

1. View Programs – this is basically your home page and lists all family members (swimmers). By clicking on the swimmer's age you can edit their/your contact details
2. Attendance - this will allow you to check on sessions and view past attendance (start date to be confirmed).
3. View Meets – this lists all upcoming meets with the ability to enter online (and pay for) any events your swimmer qualifies for; below these meets are listed all the completed meets your swimmer has previously entered, with all events, placings, times and improvements listed.
4. Personal Best – this lists all your swimmer's personal bests, which you can filter by distance, stroke, course and date.

*Results will be populated once all swimmers have registered.

Once all swimmers have registered more features will become active such as; the options on the top banner (order history, schedule and team) and a list of volunteer roles required for upcoming meets organised by the club (which will be listed below payment notifications when they get posted), with the ability to volunteer online.

This is a new piece of software to the club, and the more we use it the more options will become available. It should make everyone's life easier and allow the coach additional resources, such as the ability to set performance targets for each individual swimmer. Please bear with us if there are any initial teething troubles. If you do have any difficulty registering contact Chris Jones on meets@newportswimmingclub.co.uk.

Many Thanks for your patience, and I hope you enjoy the benefits of this new software.